

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
December 10th, 2020
3:00PM
Agenda

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2lSTCtGRtQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before December 10th, 2020 at 1:00PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Correspondence
- V. Superintendent Report/Information
 - A. Administer Oath of Office to Jake Cecil: Plaza School Board Trustee Term Ends December 13th, 2024
 - B. November and December Pirate's Post
 - C. Plaza Community Club
 - D. 2020-21 School Year Update
 - E. Facilities
 - F. Williams Quarterly Report October, 2020—NO Complaints Filed
 - G. Local Control and Accountability Plan
 - H. Safe School Plan
 - I. First Read Board Policy 5148.2 Before/After School Programs
 - J. Enrollment Lottery
- VI. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VII. Action
 - A. Old Business
 - B. New Business
 - 1. Consent Agenda: Routine matters that can be approved with one motion
 - a. Approve Minutes of the October 15th, 2020 Regular Board Meeting
 - b. Approve Warrant Registers—October 12th- December 2nd, 2020
 - c. Approve Budget Transfers— None
 - d. Certification of 35160.5 Policies (Evaluation Competency, Probationary Teacher, and Complaint Procedures)
 - 2. Reorganization of Board of Trustees
 - 3. Approve 2021-22 School Calendar
 - 4. Approve Increasing Substitute Teacher Daily Rate to \$125 and Short Term Sub Rate to \$150 per Day for the 2020-21 School Year
 - 5. Approve and Certification of 1st Interim Report as of October 31st, 2020
 - 6. Approve Local Control and Funding Formula Budget Overview for Parents

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VIII. Closed Session- None

IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.

X. Adjournment

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

THE PIRATE'S POST

November 2020

Glenn County Red Tier

As of Tuesday, October 27th, Glenn County moved to the Red Tier. If the county remains on this tier for two full weeks, schools no longer have to operate under a K-6 waiver or the cohort model. Masks and social distancing are still required. It would allow districts to have more control over when and how we operate because we do not need approval from the Glenn County Public Health Officer, and would only be required to close if there was an outbreak within our school community.

My goal is to get as many students in class every day in such a way that staff and students are safe. Some of our smaller classes have up to 8 fewer students enrolled, while others have 25% of the class distance learning all week. Although it is far from consistent across grade levels, I think it's possible to have some classes on campus all week while others have a modified hybrid model where more kids are in class each day. Regardless of whether we remain in the Red Tier, we will work towards increasing the number of kids on campus for all classes.

The important thing to remember is that we will have to close classes or the school if there is an outbreak. Please make sure you check for symptoms every day before your child comes to school. If (s)he has any, please keep them home until they are symptom free for 24 hours. I know this can be challenging with work schedules and childcare, but we must remain diligent for the good of everyone.

With the regular flu season approaching, as well as the upcoming holidays, it is unlikely we will have another chance at maintaining two weeks on the Red Tier. Please help schools get open by wearing a facial covering, social distancing, and staying home when you are showing any COVID-19 symptoms.

Plaza Enrollment

Since last school year, over 30 students chose not to attend Plaza School this year. Although a couple of families moved out of the county, the rest are currently homeschooling. For the most part, families work schedules, internet connectivity, or childcare issues made distance learning too difficult. Each family that I spoke with was reassured that I would not fill their child's seat as long as they were enrolled in a legitimate homeschool program that could verify academic progress.

School funding this year is based on a district's 2019-20 enrollment, not the number of students enrolled in 2020-21 or students' daily attendance. The reason for this provision was to ensure districts would not lose funding due to families keeping children home because of COVID-19. This provision helped ensure Plaza would not lose hundreds of thousands of dollars in needed funding this year because so many chose homeschool. It also allows me to keep our class sizes small because I do not need to worry about funding. Furthermore, having fewer students in classes makes social distancing easier, which is safer for everyone on campus. Most students who are homeschooling have an opportunity to return to Plaza next year if they have continued to progress academically.

Although the number of days a student is absent or unengaged in learning does not affect our funding this year, we are required to take attendance, whether in person or via distance learning. Each day

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

THIS CERTIFIES that the undersigned, being the remaining members of the governing board of
PLAZA SCHOOL DISTRICT of Glenn County, California, have appointed
JACOB CECIL
to the office of MEMBER OF THE GOVERNING BOARD, of the above named district
to hold the office for the completion of the term expiring **December 13, 2024**.

Dated _____

ISSUE THIS CERTIFICATE TO PERSON APPOINTED

CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION OF GOVERNING BOARD MEMBER

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to hold the office for the completion of the term expiring **December 13, 2024**.

Dated _____

OATH OF OFFICE

STATE OF CALIFORNIA
County of Glenn

} ss.

I, **JACOB CECIL**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

GOVERNING BOARD MEMBER
PLAZA SCHOOL DISTRICT

(SIGNATURE)

(ADDRESS)

Subscribed and sworn to (or affirmed) before me, this _____ day of _____

(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)

Before taking office, each member must take and subscribe this Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk.

FILE ORIGINAL CERTIFICATE AND OATH WITH COUNTY CLERK - BOARD RETAINS COPIES

teachers log attendance in our student information system. Any habitual unexcused absences will result in referral to Glenn County Office of Education's School Attendance Review Board for in district students and a revoked interdistrict transfer agreement for students whose district of residence is elsewhere.

Parent Teacher Conferences

When I revised our calendar this summer due to distance learning, I didn't consider how minimum day dismissals and parent teacher conferences with students on campus would be problematic. I do not have the staffing or space to supervise and house kids for 4 hours while teachers are conducting conferences. Therefore, Friday, November 20th will be a full day of instruction and school will be dismissed at 2:15PM. Our after school program will run until 4:30PM. **Monday, November 23rd and Tuesday, November 24th will be distance learning only for ALL grade levels, including the Blue group.** If this creates a daycare hardship for any K-6 Blue Group students, please let me know by Friday, November 6th. Teachers will schedule parent-teacher conferences via Zoom all day Monday and Tuesday.

Mrs. Lohse's Home Cooked Meals Are Free!

Mrs. Lohse and Mrs. Bly are now preparing hot meals for lunch and they are free to all students who eat on campus! This week they made delicious BBQ pulled pork sandwiches, tacos, chicken alfredo, and orange chicken. We will continue to prepare prepacked meals for any child 18 years old or younger who are at home when they are distance learning.

Now Hiring

Plaza School is looking for an after school activity assistant for our SPARK program. Details about the position, including how to apply, can be found at <https://www.edjoin.org/Home/DistrictJobPosting/1324096>

Girl Scouts

Is Girl Scouts still happening in my area with COVID restrictions? Yes, Troops, girls and families are finding creative ways to stay inspired and engaged with their sister Girl Scouts ZOOMing away and socially distancing (outdoors) where and when allowed. How do we join or start a troop? Attend one of the fun parties or open houses or just give us a call at 800-447-4475

Girls in Kinder-5th grade are invited to participate in any of the following Zoom events:

Thursday, Oct 29th Costume Party @ 6PM. Preregister at <https://tinyurl.com/OrlandCostumeParty>

Saturday, Nov 7th Adult Coffee Chat @ 9AM Preregister at <https://tinyurl.com/CoffeeChat7>

Saturday, Nov 7th Happy Camp In @ 11AM Preregister at <https://tinyurl.com/CampIn11-7>

Every Monday @ 7PM Virtual Open House for open FAQ and general Girl Scout information
<https://tinyurl.com/VirOpenHouse>

Dates to Remember

Wednesday, November 11th	No School: Veteran's Day
Friday, November 13th	Last Day of Trimester 1
Friday, November 20th	Full Day of Instruction for White Group
Monday-Tuesday, Nov. 23rd-24th	Distance Learning Only: No Students on Campus. Parent Teacher Conferences
Wednesday-Friday, Nov. 25th-27th	No School: Thanksgiving Break
Thursday, December 10th	Plaza School Board Meeting @ 3PM Zoom Link: https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2ISTCtGRTQxaUpvTWU2Zz09
December 21st – January 1st	No School: Christmas Break

THE PIRATE'S POST

December 2020

DO NOT BRING SICK CHILDREN TO SCHOOL

If your child has any COVID symptoms, they will immediately be sent home and will not be able to return until they have a doctor's note or a negative COVID-19 test. The only way we are going to be able to remain open for in person instruction is if everyone respects the guidelines. Do not send your child to school sick.

That being said, I would not be the least bit surprised if we end up shutting down sooner rather than later. With the increase in COVID-19 cases in the state, as well as local area, I have a feeling local or state officials will place more restrictions on counties and close schools again. Although I hope I am wrong, based on what the Governor has done these past 8 months, I believe it is very possible. I am telling you this so you can begin to plan accordingly.

2:45 Parking Lot Pickup

When picking up students at 2:45, please do not block traffic on Road S. If the lanes are full, pull into the lot and find a parking space. You may need to drive through once before a spot becomes available. It is ok to come at 2:50 since it tends to clear up a little around then.

2021-22 Enrollment

Notices went home to families who have at least one child currently attending Plaza and another child who will turn five before September 1st, 2021, therefore will be enrolling into kindergarten next year. If there are more students requesting enrollment than seats available, Plaza School board policy outlines who gets priority, as well as the process for conducting a random unbiased lottery. Families who live within Plaza School district boundaries are enrolled without a lottery process.

Although it is unlikely any siblings will be denied enrollment due to lack of open seats, we will be conducting a lottery for siblings at our December 10th board meeting in case there are additional families we are unaware of at this time or that move into the district before the school year begins. If you have questions or concerns, please see Mr. Conklin.

Plaza Community Club "Poppin Popcorn" Fund Raiser

This year the Plaza Community Club is focusing our fundraisers on supporting our amazing teachers and staff! Teachers are given a small allowance each year to purchase classroom supplies/materials, enrichment and learning tools, and student incentives/rewards.

We are focusing on non-contact in person fundraisers this year to help achieve our goals! Our first fundraiser is active now and ends December 18, 2020. Watch for a seller's packet coming home this week!

We will be selling "Poppin Popcorn". There is a variety of flavored popcorns to choose from. Plaza families can ask family and friends to purchase from a link provided and their popcorn purchase will ship directly to them!

After you receive your selling packet please follow the link below and register your child to sell! Use our PCC Group ID number to create a Seller ID. (118254)
<https://supportmyfundraiser.org/>

Students can earn free snack size bags of popcorn and a grand prize that will be announced soon!
Thank you for your support!

No Students on Campus Monday, November 23rd and Tuesday, November 24th for Parent Teacher Conferences

This Friday, November 20th will be a full day of instruction for all students. School will be dismissed at 2:45PM and Spark will be open until 4:30PM. Monday and Tuesday are Parent Teacher Conferences, therefore no students on campus. Students will have distance learning work assigned.

Monday-Tuesday, Nov. 23rd-24th	Distance Learning Only: No Students on Campus. Parent Teacher Conferences
Wednesday-Friday, Nov. 25th-27th	No School: Thanksgiving Break
Thursday, December 10th	Plaza School Board Meeting @ 3PM Zoom Link: https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2ISTCtGRTQxaUpvTWU2Zz09
December 21st – January 1st	No School: Christmas Break
Thursday, January 14th	Plaza School Board Meeting @ 3PM Zoom Link: https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2ISTCtGRTQxaUpvTWU2Zz09
Monday, January 18th	No School: Martin Luther King Jr. Day

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Plaza Elementary School District

Person completing this form: Patrick Conklin

Title: Superintendent/Principal

Quarterly Report Submission Date:
(*check one*)

- ☐ July 2020
☒ October 2020
☐ January 2021
☐ April 2021

Date for information to be reported publicly at governing board meeting: **December 10th, 2020**

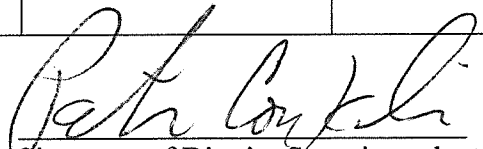
Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	NA	NA
Teacher Vacancy or Misassignment	0	NA	NA
Facilities Conditions	0	NA	NA
TOTALS	0	NA	NA

Patrick M. Conklin

Print Name of District Superintendent



Signature of District Superintendent

December 10th, 2020
Date

Before/After School Programs

The Governing Board desires to provide before-school and/or after-school enrichment programs that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

The district's program shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422, 8482.5)

To the extent feasible, the district shall give priority to establishing before-school and/or after-school programs that serve low-income and other at-risk students.

Any program to be established shall be approved by the Board and the principal of the participating school. (Education Code 8421, 8482.3)

The Superintendent/Principal or designee shall ensure that all staff who directly supervise students in the district's before-school and/or after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

A family fee may be charged to participating families based on the actual cost of services, as long as the fee is waived or reduced for families with students who are eligible for free or reduced-price meals. (Education Code 8422, 8482.6)

In regard to the After School Education and Safety program and/or 21st Century Community Learning Center program, no fee shall be charged for a student identified as a homeless or foster youth. (Education Code 8482.6)

The Board and the Superintendent/Principal or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities.

Every three years, the Superintendent/Principal or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

Legal Reference:

EDUCATION CODE

8263 Eligibility and priorities for subsidized child development services

8263.4 Enrollment of students ages 11-12 years

8273.1 Family fees, exemptions

8350-8359.1 Programs for CalWORKS recipients

8360-8370 Personnel qualifications

8420-8428 21st Century After-School Program for Teens

8482-8484.65 After School Education and Safety Program

8484.7-8484.9 21st Century Community Learning Centers

8490-8490.7 Distinguished After School Health Recognition Program

17264 New construction; accommodation of before- and after-school programs

35021.3 After-school physical recreation instructors

45125 Criminal record check

45330 Paraprofessionals; instructional aides

45340-45349 Paraprofessionals; instructional aides

49024 Criminal background check; Activity Supervisor Clearance Certificate

49430-49434 Nutrition standards

49540-49546 Child Care Food Program

49553 Free or reduced-price meals

60851.1 Suspension of high school exit examination

69430-69460 Cal Grant program

UNITED STATES CODE, TITLE 20

6311 State plans

6314 Title I schoolwide programs

7171-7176 21st Century Community Learning Centers

UNITED STATES CODE, TITLE 42

1766-1766a Child and Adult Care Food Program

11434a Education for homeless children and youths

CODE OF FEDERAL REGULATIONS, TITLE 7

226.17 Child care center nutrition standards

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Quality Program Improvement Plan for Expanded Learning Programs in California 2016-17,
November 2016

Request for Application for Programs Proposing to Serve High School Students, September 2016

21st Century Community Learning Centers (21st CCLC) FAQs Elementary/Middle School
Programs, September 2016

A Crosswalk Between the Quality Standards for Expanded Learning and Program Quality
Assessment Tools, 2014

Quality Standards for Expanded Learning in California: Creating and Implementing a Shared
Vision of Quality, 2014

21st Century High School After School Safety and Enrichment for Teens Program Frequently
Asked Questions, March 2012

California After School Physical Activity Guidelines, 2009

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

21st Century Community Learning Centers, Nonregulatory Guidance, February 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Before and After School: <http://www.cde.ca.gov/ls/ba>

California Healthy Kids Survey: <http://chks.wested.org>

California School-Age Consortium: <http://calsac.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Partnership for Children and Youth: <http://partnerforchildren.org>

U.S. Department of Agriculture: <http://www.fns.usda.gov/cnd/care/afterschool.htm>

U.S. Department of Education: <http://www.ed.gov>

Policy PLAZA ELEMENTARY SCHOOL DISTRICT

Draft First Read: December 10th, 2020 Orland, California

Before/After School Programs**Grades K-8**

The district's After School Education and Safety (ASES) program or 21st Century Community Learning Center (21st CCLC) program shall serve students in any of grades K-8 as the district may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The district's 21st CCLC program shall primarily serve students in Title I schoolwide programs. (Education Code 8484.8; 20 USC 7173)

The district's ASES and 21st CCLC program(s) shall be operated in accordance with the following:

1. Program Elements

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3)
- b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3)

2. Nutrition

- a. If snacks or meals are made available in the program, they shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3; 42 USC 1766-1766a; 7 CFR 226.17)
- b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1)

3. Location of Program

- a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3)
- b. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the Superintendent/Principal or designee may, with the approval of the Superintendent/Principal of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower

percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following: (Education Code 8482.8)

- (1) Fewer than 20 students participating in the program component
- (2) Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
- (3) A reduction in the program grant of an existing school due to its merging into a new school opened by the district or the splitting of its students with a new school

In such cases, the district shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8)

4. Staffing

- a. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 453544, 45344, 45344.5)
- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy. (Education Code 8483.4)
- c. The student-to-staff ratio shall be no more than 20 to 1. (Education Code 8483.4)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6)
- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:
 - (1) First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they

apply for enrollment or at any time during the school year and to students who are identified by the program as being in foster care. (Education Code 8483, 8483.1)

The district is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The district shall inform the parent/guardian of a homeless or foster youth of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483)

(2) Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1)

(3) Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with Board policy or administrative regulation.

(4) Any remaining capacity shall be filled by students selected at random.

(5) A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

a. Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that he/she participates.

b. When necessary, a student's parent/guardian may request, in writing, that the Superintendent/Principal or designee approve the reasonable late daily arrival of his/her child for the before-school program or the reasonable early daily release of his/her child from the after-school program. The Superintendent/Principal or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

8. Summer/Intersession/Vacation Programs

a. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)

b. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the district, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)

c. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)

d. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)

e. For any program operating six hours per day, district procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

Volunteers

The Superintendent/Principal or designee may establish a registry of volunteer after-school physical recreation instructors and other before-school and after-school program volunteers. (Education Code 35021.3)

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. He/she also shall submit current contact information to the district and shall update that information whenever the information changes. (Education Code 35021.3)

The Superintendent/Principal or designee may use a volunteer registered with the district or may select another person to provide physical recreation to students after school hours or to provide other services. (Education Code 35021.3)

Reports

The Superintendent/Principal or designee shall annually submit to the CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis
2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards

REGULATION: PLAZA ELEMENTARY SCHOOL DISTRICT

DRAFT First Read: December, 10th, 2020 Orland, California

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
October 15th, 2020
3:00PM
Minutes

Join Zoom Meeting:

<https://us02web.zoom.us/j/83793387408?pwd=aW9aenc2V2ISTCtGRTQxaUpvTWU2Zz09>

Meeting ID: 837 9338 7408

Password: 8duLKH

Any public comment should be submitted to pconklin@glenncoe.org before October 15th, 2020 at 1:00PM

- I. **Call to Order-** The meeting was called to order at 3:00PM
- II. **Pledge of Allegiance**
- III. **Members Present-** PJ Davis, Connie King, Jack Cecil, Business Manager Dusty Thompson, Superintendent Patrick Conklin
- IV. **Correspondence**
- V. **Superintendent Report/Information**
 - A. **Plaza Community Club-** Mr. Conklin discussed the PCC meeting held virtually on Oct. 1st. They elected Cindy Fleharty to serve another term as Treasurer but did not get a nomination for president. They approved \$250 per teacher for student incentives or classroom needs. PCC will host three fundraisers.
 - B. **Facilities –** Mr. Conklin discussed the preparations made to campus to get ready for in person instruction. No other facility concerns.
 - C. **2020-21 Enrollment-** Mr. Conklin discussed concerns regarding low enrollment. Another three students chose homeschool so we are at 179 students. Although this won't affect funding this year due to hold harmless, it will next year if students don't return. It could also affect modernization and new construction eligibility.
 - D. **Blended Model Reopen –** Mr. Conklin described how reopening went this week and that he will host a 7th and 8th grade parent meeting Monday, October 19th to discuss options for them to return.
- VI. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VII. **Action**
 - A. **Old Business**
 - B. **New Business**
 - 1. **Consent Agenda: Routine matters that can be approved with one motion**
 - a. **Approve Minutes of the September 17th, 2020 Regular Board Meeting**
 - b. **Approve Minutes of September 25th, 2020 Special Board Meeting**
 - c. **Approve Warrant Registers—September 12th, 2020 – October 8th, 2020**
 - d. **Approve Budget Transfers— None**

Connie King moved to approve the Consent Agenda. PJ Davis seconded. Motion approved 3-0.

- 2. **Approve Hiring Shaylyn Shamblin as School / Library Clerk**

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Regular Board Meeting
October 15th, 2020
3:00PM
Minutes

Connie King moved to approve Hiring Shaylyn Shamblin as School / Library Clerk. PJ Davis seconded.
Motion approved 3-0.

VIII. Closed Session- None

IX. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.

X. Adjournment – The meeting was adjourned at 3:45P

The District Board Packet is available for public viewing @ The Plaza Elementary School District's office located at 7322 Road 24, Orland California on the date and at the time the agenda is posted. (SB 343 -Chapter 298/2007 effective July 1, 2008).

005 PLAZA SCHOOL DISTRICT
Pay Vouchers

Pay Voucher Transactions
Date: 10/12/2020 - 12/02/2020
PV#: 000000 - 999999

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch UT-Amount	Description
000137	000016/00	ACCULARM SECURITY SYSTEMS									555586858	11/04/2020	11/04/2020			11/10/2020	19	
		1. 01-0000-0-0000-8100-5630-000-000000											660.00	N				Y
		2020-21 Lease & Monitoring																
000100	000627/00	ADVANCED DOCUMENT										10/12/2020	10/12/2020			10/14/2020	15	
		1. 01-0000-0-1110-1000-4300-000-000000											264.32	N				N
		7/1/20-9/30/20 COPIES																
000121	000627/00	ADVANCED DOCUMENT										10/23/2020	10/23/2020			11/04/2020	18	
		1. 01-0000-0-1110-1000-4300-000-000000											6.93	N				N
		6/1/2020-6/30/2020 Copies																
000144	000627/00	ADVANCED DOCUMENT										11/09/2020	11/09/2020			11/18/2020	21	
		1. 01-0000-0-1110-1000-4300-000-000000											147.10	N				N
		INV32862 Copies																
000114	000474/00	AT&T										10/19/2020	10/19/2020			10/28/2020	17	
		1. 01-0000-0-0000-8100-5910-000-000000											70.63	N				N
		9/10/20-10/9/20 PHONE SERVICE																
000152	000474/00	AT&T										11/13/2020	11/13/2020			11/18/2020	22	
		1. 01-0000-0-0000-8100-5910-000-000000											61.97	N				N
		10/10/20-11/9/20 PHONE SERVICE																
000115	000491/00	BASIC LABORATORY INC										10/19/2020	10/19/2020			10/28/2020	17	
		1. 01-0000-0-0000-8100-5560-000-000000											78.60	N				N
		DRINKING WATER MONITORING																
000126	000491/00	BASIC LABORATORY INC										10/29/2020	10/29/2020			11/04/2020	18	
		1. 01-0000-0-0000-8100-5560-000-000000											33.00	N				N
		2010938 Drinking Water Monitor																
000154	000491/00	BASIC LABORATORY INC										11/13/2020	11/13/2020			11/18/2020	22	

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PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description
000154	(CONTINUED)																
		1. 01-0000-0-0000-8100-5560-000-00000										11/19/2020	78.60	N			N
		DRINKING WATER MONITORING															
000166	000455/00	CDW GOVERNMENT										11/19/2020			12/02/2020	23	
		1. 01-3220-0-1110-1000-4300-000-00000											259.68	N			N
		2 SCREEN MOUNTS											981.28	N			N
		2. 01-3220-0-0000-2700-4400-000-00000															N
		1 LVO COMPUTER											308.50	N			N
		3. 01-3220-0-0000-2700-4300-000-00000															N
		2 ACER MONITORS											1,111.52	N			N
		4. 01-3220-0-1110-1000-4400-000-00000															N
		2- VIZIO 65IN 4K SMART TV															
		Total amount										2,660.98 *				0.00 *	
000153	000472/00	CHRISTENSEN TELECOMMUNICATIONS									680286264	11/13/2020			11/18/2020	22	
		1. 01-0000-0-0000-8100-5630-000-00000											175.00	N			N
		POWER FAILURE/ RESET CAMERAS															
000102	000600/00	CORNELL DISTRIBUTING										10/12/2020			10/14/2020	15	
		1. 13-5310-0-0000-3700-4700-000-00000											232.80	N			N
		7281954 CAFETERIA FOOD															
000125	000600/00	CORNELL DISTRIBUTING										10/26/2020			11/04/2020	18	
		1. 13-5310-0-0000-3700-4700-000-00000											116.00	N			N
		7282324 CAFETERIA FOOD															
000130	000600/00	CORNELL DISTRIBUTING										11/02/2020			11/10/2020	19	
		1. 13-5310-0-0000-3700-4700-000-00000											110.00	N			N
		7282359 Cafe Food															
000143	000600/00	CORNELL DISTRIBUTING										11/09/2020			11/18/2020	21	
		1. 13-5310-0-0000-3700-4700-000-00000											189.00	N			N
		7282391 Cafeteria Food															

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000156	000600/00	CORNELL DISTRIBUTING										11/18/2020	11/18/2020	12/02/2020	23			
		1. 13-5310-0-0000-3700-4700-000-000000											256.00	N				N
		7262327- CAFETERIA FOOD																
000172	000600/00	CORNELL DISTRIBUTING										11/30/2020	11/30/2020	12/02/2020	24			
		1. 13-5310-0-0000-3700-4700-000-000000											128.00	N				N
		7262386 Cafe Milk																
000104	000336/00	DANIELSEN CO										10/12/2020	10/12/2020	10/14/2020	15			
		1. 13-5310-0-0000-3700-4700-000-000000											667.73	N				N
		235542 CAFETERIA FOOD																
000116	000336/00	DANIELSEN CO										10/19/2020	10/19/2020	10/28/2020	17			
		1. 13-5310-0-0000-3700-4700-000-000000											1,161.33	N				N
		236145 Cafeteria Food																
		2. 13-5310-0-0000-3700-4700-000-002-000000											1,129.75	N				N
		236145 Walden Food																
		3. 01-9124-0-0000-3700-4700-000-000-000000											137.04	N				N
		236145 Spark Food																
		4. 13-5310-0-0000-3700-4300-000-000-000000											25.95	N				N
		236145 Cafeteria Supplies																
		5. 13-5310-0-0000-3700-4300-000-002-000000											25.95	N				N
		236145 Walden Supplies																
		Total amount										2,480.02 *				0.00 *		
000122	000336/00	DANIELSEN CO										10/23/2020	10/29/2020	11/04/2020	18			
		1. 13-5310-0-0000-3700-4300-000-000-000000											51.62	N				N
		237197 Cafeteria Supplies																
		2. 13-5310-0-0000-3700-4700-000-000-000000											756.69	N				N
		237197 Cafeteria Food																
		3. 13-5310-0-0000-3700-4700-000-002-000000											688.03	N				N
		237197 Walden Food																
		4. 13-5310-0-0000-3700-4700-000-000-000000											417.41	N				N
		236709 Cafeteria Food																
		5. 13-5310-0-0000-3700-4700-000-002-000000											121.83	N				N
		236709 Walden Food																
		Total amount										2,035.58 *				0.00 *		
000141	000336/00	DANIELSEN CO										11/06/2020	11/06/2020	11/10/2020	20			

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000141	(CONTINUED)																
		1. 13-5310-0-0000-3700-4700-000-000-000000											460.95	N			N
		237802 CAFETERIA FOOD															
		2. 13-5310-0-0000-3700-4300-000-000-000000											51.62	N			N
		237802 CAFETERIA SUPPLIES															
		3. 13-5310-0-0000-3700-4700-000-002-000000											874.68	N			N
		237802 WALDEN FOOD															
		4. 13-5310-0-0000-3700-4300-000-002-000000											51.90	N			N
		237802 WALDEN SUPPLIES															
		Total amount										1,439.15 *				0.00 *	
000151	000336/00	DANIELSEN CO										11/13/2020	11/13/2020			11/18/2020	22
		1. 13-5310-0-0000-3700-4700-000-000-000000											352.23	N			N
		238457 CAFETERIA FOOD															
		2. 13-5310-0-0000-3700-4700-000-000-000000											483.71	N			N
		238218 CAFETERIA FOOD															
		3. 13-5310-0-0000-3700-4300-000-000-000000											142.82	N			N
		238218 CAFETERIA SUPPLIES															
		4. 13-5310-0-0000-3700-4700-000-002-000000											772.68	N			N
		238218 WALDEN FOOD															
		Total amount										1,751.44 *				0.00 *	
000167	000336/00	DANIELSEN CO										11/19/2020	11/19/2020			12/02/2020	23
		1. 13-5310-0-0000-3700-4700-000-000-000000											1,206.14	N			N
		238523 CAFETERIA FOOD															
000123	000404/00	DNA										10/23/2020	10/23/2020			11/04/2020	18
		1. 01-0000-0-1110-1000-5890-000-000-000000											50.00	N			N
		1044429 Nov 2020 Website															
000165	000404/00	DNA										11/19/2020	11/19/2020			12/02/2020	23
		1. 01-0000-0-1110-1000-5890-000-000-000000											50.00	N			N
		DEC 2020 WEBSITE HOSTING															
000134	000622/00	DWK Attorneys at Law										11/02/2020	11/02/2020			11/10/2020	19
		1. 01-3220-0-0000-7600-5815-000-000-000000											2,810.00	N			N
		PROFESSIONAL SVCS RENDERED															

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000150	000622/00	DWK Attorneys at Law									000000000	11/10/2020	11/10/2020	11/18/2020	21			
		1. 01-3220-0-0000-7600-5815-000-000000											142.50	N				N
		PROFESSIONAL SERVICES RENDERED																
		2. 01-0000-0-0000-7600-5815-000-000000											1,225.50	N				N
		PROFESSIONAL SERVICES RENDERED																
		Total amount										1,368.00 *				0.00 *		
000135	000378/00	GLENN COUNTY										11/03/2020	11/03/2020	11/10/2020	11/10/2020	19		
		1. 01-0000-0-0000-3600-5890-000-000000											112.50	N				N
		45 Day Safety Insp. 9/30/2020																
000157	000630/00	HUNT PROPANE INC.									000000000	11/18/2020	11/18/2020	12/02/2020	23			
		1. 01-0000-0-0000-8100-5540-000-000000											478.38	N				N
		813996- 236 GAL. OF PROPANE																
000168	000041/00	J.C. NELSON SUPPLY CO.										11/24/2020	11/24/2020	12/02/2020	24			
		1. 01-3220-0-0000-8100-4300-000-000000											308.42	N				N
		755691 Site Supplies																
000110	000163/00	JENNIFER LIMBERG										10/14/2020	10/14/2020	10/21/2020	16			
		1. 01-3220-0-1110-1000-5890-000-000000											151.27	N				N
		Reimb. TPT/Vocab/ScreenCastify																
		2. 01-3220-0-1110-1000-4300-000-000000											35.38	N				N
		Reimb. Laptop Stand																
		3. 01-3220-0-1110-1000-4300-000-000000											99.27	N				N
		Reimb. DL/Hybrid Class Suppls.																
		Total amount										285.92 *				0.00 *		
000113	000666/00	Kimberly Fifield										10/14/2020	10/14/2020	10/21/2020	16			
		1. 01-3220-0-1110-1000-5890-000-000000											407.26	N				N
		Reimb. Raz/ScreenCast./TPT																
		2. 01-3220-0-1110-1000-4300-000-000000											18.54	N				N
		Reimb. Class Supplies																
		Total amount										425.80 *				0.00 *		

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000112	000652/00	MANDY EDSON										10/14/2020	10/14/2020	10/21/2020	16			
		1. 01-3220-0-1110-1000-5890-000-000-00000										187.82	N				N	
		Reimb. ScreenCastify/TPT/Voc.																
000111	000615/00	MARY MCDADE										10/14/2020	10/14/2020	10/21/2020	16			
		1. 01-3220-0-1110-1000-4300-000-000-00000										156.26	N				N	
		Reimb. DL/Hybrid Class Suppls.																
000105	000598/00	NEWEGG BUSINESS INC.										10/12/2020	10/12/2020	10/14/2020	15			
		1. 01-0000-0-0000-8100-4300-000-000-00000										101.49	N				N	
		RED PLUS 2TB HARD DISK DRIVE																
000124	000645/00	NOR CAL SOLAR CLEAN										10/23/2020	10/23/2020	11/04/2020	18			
		1. 01-0000-0-0000-8100-5630-000-000-00000										125.00	N				Y	
		3245 Solar Cleaning 10-22-2020																
000109	000049/00	OFFICE DEPOT										10/14/2020	10/14/2020	10/21/2020	16			
		1. 01-0000-0-1110-1000-4300-000-000-00000										51.69	N				N	
		K-8th Supplies																
		2. 01-0000-0-1110-1000-4300-000-000-00000										5.50	N				N	
		K-8th Supplies																
		Total amount										57.19	*			0.00	*	
000131	000049/00	OFFICE DEPOT										11/02/2020	11/02/2020	11/10/2020	19			
		1. 01-0000-0-1110-1000-4300-000-000-00000										99.84	N				N	
		K-8th Supplies																
000169	000049/00	OFFICE DEPOT										11/24/2020	11/24/2020	12/02/2020	24			
		1. 01-9124-0-1110-1000-4300-000-000-00000										25.85	N				N	
		135061359001 2 Pack XL Paper																
		2. 01-9124-0-1110-1000-4300-000-000-00000										8.58	N				N	
		135052873001 Spark Supplies																
		3. 01-0000-0-1110-1000-4300-000-000-00000										22.19	N				N	
		135052873001 K-8 Supplies																
		4. 01-9124-0-1110-1000-4300-000-000-00000										7.37	N				N	
		135061341001 Spark Supplies																
		5. 01-0000-0-1110-1000-4300-000-000-00000										22.69	N				N	
		135061341001 K-8 Supplies																

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														PV amount	UT	UT-Obj	UT-Rate	UT-Amount	
000169	(CONTINUED)																		
		6. 01-9124-0-1110-1000-4300-000-00000												8.62	N				N
		135061353002 Spark Supplies																	
		Total amount											95.30 *				0.00 *		
000098	000050/00	ORLAND HARDWARE & IMP. CO.											10/12/2020	10/12/2020		10/14/2020	15		
		1. 01-0000-0-0000-8100-4300-000-00000												44.23	N				N
		SITE SUPPLIES																	
000118	000050/00	ORLAND HARDWARE & IMP. CO.											10/21/2020	10/21/2020		10/28/2020	17		
		1. 01-0000-0-0000-8100-4300-000-00000												51.36	N				N
		449511 Site Supplies																	
000133	000050/00	ORLAND HARDWARE & IMP. CO.											11/02/2020	11/02/2020		11/10/2020	19		
		1. 01-0000-0-0000-8100-4300-000-00000												83.38	N				N
		450548- 2 Motion Sensors																	
000138	000050/00	ORLAND HARDWARE & IMP. CO.											11/04/2020	11/04/2020		11/10/2020	19		
		1. 01-0000-0-0000-8100-4300-000-00000												44.59	N				N
		450736 Site Supplies																	
000164	000050/00	ORLAND HARDWARE & IMP. CO.											11/19/2020	11/19/2020		12/02/2020	23		
		1. 01-0000-0-0000-8100-4300-000-00000												11.09	N				N
		452159 SITE SUPPLIES																	
000097	000054/00	PACIFIC GAS & ELECTRIC CO.											10/12/2020	10/12/2020		10/14/2020	15		
		1. 01-0000-0-0000-8100-5545-000-00000												351.47	N				N
		9/1/20-9/30/20 PG&E																	
000120	000054/00	PACIFIC GAS & ELECTRIC CO.											10/21/2020	10/21/2020		10/28/2020	17		
		1. 01-0000-0-0000-8100-5545-000-00000												9.91	N				N
		9/16/20-10/15/20 Street Light																	

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000145	000054/00	PACIFIC GAS & ELECTRIC CO.										11/09/2020	11/09/2020			11/18/2020	21	
		1. 01-0000-0-0000-8100-5545-000-000-00000										26.28	N					N
		10/01/2020-11/01/2020 PG&E																
000161	000054/00	PACIFIC GAS & ELECTRIC CO.										11/18/2020	11/18/2020			12/02/2020	23	
		1. 01-0000-0-0000-8100-5545-000-000-00000										9.91	N					N
		10/16/20-11/14/20 STREET LIGHT																
000108	000175/00	PRO PACIFIC FRESH										10/14/2020	10/14/2020			10/21/2020	16	
		1. 13-5310-0-0000-3700-4700-000-000-00000										483.98	N					N
		6817252 Cafeteria Food																
000117	000175/00	PRO PACIFIC FRESH										10/20/2020	10/20/2020			10/28/2020	17	
		1. 13-5310-0-0000-3700-4700-000-000-00000										79.26	N					N
		6819500 Cafeteria Food																
000132	000175/00	PRO PACIFIC FRESH										11/02/2020	11/03/2020			11/10/2020	19	
		1. 13-5310-0-0000-3700-4700-000-000-00000										165.51	N					N
		6823976 Cafe Food																N
		2. 13-5310-0-0000-3700-4700-000-000-00000										84.75	N					N
		6822461 Cafe Food																N
		3. 13-5310-0-0000-3700-4700-000-002-00000										25.75	N					N
		6822461 Walden Food																
		Total amount										276.01	*			0.00	*	
000140	000175/00	PRO PACIFIC FRESH										11/06/2020	11/06/2020			11/10/2020	20	
		1. 13-5310-0-0000-3700-4700-000-000-00000										30.36	N					N
		6824806 CAFETERIA FOOD																N
		2. 13-5310-0-0000-3700-4700-000-002-00000										319.00	N					N
		6824634 WALDEN FOOD																
		Total amount										349.36	*			0.00	*	
000146	000175/00	PRO PACIFIC FRESH										11/09/2020	11/09/2020			11/18/2020	21	
		1. 13-5310-0-0000-3700-4700-000-000-00000										255.94	N					N
		6824856 Cafeteria Food																N
		2. 13-5310-0-0000-3700-4700-000-002-00000										377.76	N					N
		6824856 Walden Food																

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000146	(CONTINUED)																	
		3. 13-5310-0-0000-3700-4300-000-000000										11/18/2020	95.60	N				N
		6824856 Cafeteria Supplies																
		Total amount										729.30 *					0.00 *	
000159	000175/00	PRO PACIFIC FRESH										11/18/2020	331.10	N		12/02/2020	23	N
		1. 13-5310-0-0000-3700-4700-000-000000																N
		6826899 CAFETERIA FOOD																
000171	000175/00	PRO PACIFIC FRESH										11/30/2020	549.66	N		12/02/2020	24	N
		1. 13-5310-0-0000-3700-4700-000-000000																N
		6828491 Cafe Food																
000158	000663/00	Paramex Screening Services										11/18/2020	189.00	N		12/02/2020	23	N
		1. 01-0000-0-0000-3600-5890-000-000-000000																N
		ANNUAL CONSORTIUM FEE																
000127	000419/00	SAV MOR FOODS										10/29/2020	11.36	N		11/04/2020	18	N
		1. 01-3220-0-0000-8100-4300-000-000-000000																N
		Safety Site Supplies																N
		2. 13-5310-0-0000-3700-4700-000-000-000000																N
		Cafeteria Food																
		Total amount										15.84 *					0.00 *	
000128	000419/00	SAV MOR FOODS										11/02/2020	11.96	N		11/10/2020	19	N
		1. 13-5310-0-0000-3700-4700-000-000-000000																N
		001401017802 Cafe Food																
000155	000419/00	SAV MOR FOODS										11/13/2020	12.60	N		11/18/2020	22	N
		1. 13-5310-0-0000-3700-4700-000-000-000000																N
		CAFETERIA FOOD																
000129	000656/00	SIERRA WATER UTILITY									843130602	11/02/2020	95.00	N		11/10/2020	19	Y
		1. 01-0000-0-0000-8100-5890-000-000-000000																
		2653 Operator Service																

Pay Voucher Transactions
 Date: 10/12/2020 - 12/02/2020
 PV#: 000000 - 999999

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch Description	UT-Amount
000162	000195/00	STATE OF CALIFORNIA										11/18/2020	11/18/2020	11/18/2020	12/02/2020	23		
		1. 13-5310-0-0000-3700-4700-000-000000											242.25	N				N
		21SF-36357 CAFETERIA FOOD																
000119	000667/00	Staples										10/21/2020	10/21/2020	10/21/2020	10/28/2020	17		
		1. 01-3220-0-1110-1000-4300-000-000000											7,211.94	N				N
		KPY724- 30 Samsung Chromebook																
		2. 01-3220-0-1110-1000-5890-000-000000											744.00	N				N
		KRM357- 30 Google Chrome Lic.																
		3. 01-3220-0-1110-1000-4300-000-000000											3,974.24	N				N
		KMP006- 22 Mobile Hotspot																
		4. 01-3220-0-1110-1000-5890-000-000000											2,548.26	N				N
		KMV950- 66 Mobile Data Plan																
		Total amount										14,478.44 *				0.00 *		
000103	000490/00	TCG ADMINISTRATORS/CALSTRS										10/12/2020	10/12/2020	10/12/2020	10/14/2020	15		
		1. 01-0000-0-0000-2700-5890-000-000000											8.00	N				N
		403 (b) MONTHLY ADMIN FEE																
000148	000490/00	TCG ADMINISTRATORS/CALSTRS										11/09/2020	11/09/2020	11/09/2020	11/18/2020	21		
		1. 01-0000-0-0000-2700-5890-000-000000											6.00	N				N
		165911 October Admin Fee																
000107	000069/00	TERMINIX INTERNATIONAL										10/14/2020	10/14/2020	10/14/2020	10/21/2020	16		
		1. 01-0000-0-0000-8100-5530-000-000000											50.00	N				Y
		OCT 2020 Pest Control																
000160	000069/00	TERMINIX INTERNATIONAL										11/18/2020	11/18/2020	11/18/2020	12/02/2020	23		
		1. 01-0000-0-0000-8100-5530-000-000000											50.00	N				Y
		NOV 2020 PEST CONTROL																
000099	000628/00	TIAA BANK										10/12/2020	10/12/2020	10/12/2020	10/14/2020	15		
		1. 01-0000-0-1110-1000-5890-000-000000											280.15	N				N
		7589506 COPIER CHARGES																

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	Bdr	DD	Tax ID	Inv Date	Entered	Paid	Batch	Description
													PV amount	UT	UT-Obj	UT-Rate	UT-Amount
000139	000628/00	TIAA BANK											11/06/2020	11/06/2020	11/10/2020	20	
		1. 01-0000-0-1110-1000-5890-000-000-00000											280.15	N			N
		7669449 COPIER CHARGE															
000149	000080/00	TRI-COUNTY SCHOOLS INS GROUP											11/10/2020	11/10/2020	11/18/2020	21	
		1. 01-0000-0-0000-0000-9571-000-000-00000											2,459.48	N			N
		NOV 2020 EMPLOYEE PD INS															
		2. 01-0000-0-0000-0000-9572-000-000-00000											18,852.60	N			N
		NOV 2020 DISTRICT PD INS															
		3. 01-0000-0-0000-0000-9573-000-000-00000											1,172.67	N			N
		NOV 2020 RETIREE PD INS															
		4. 01-0000-0-0000-2700-3702-000-000-00000											774.00	N			N
		NOV 2020 DISTRICT RET. CLASS															
		5. 01-0000-0-1110-1000-3701-000-000-00000											2,276.33	N			N
		NOV 2020 DISTRICT RET. CERT															
		Total amount											25,535.08 *			0.00 *	
000106	000583/00	US BANK											10/12/2020	10/12/2020	10/14/2020	15	
		1. 01-0000-0-0000-8100-4300-000-000-00000											84.44	N			N
		SITE SUPPLIES															
		2. 01-0000-0-0000-8100-5990-000-000-00000											4.20	N			N
		POSTAGE- STUDENT FILES															
		3. 01-3220-0-0000-8100-4300-000-000-00000											31.66	N			N
		SAFETY- SITE SUPPLIES															
		4. 01-0000-0-0000-2700-5890-000-000-00000											99.99	N			N
		QUICKEN SOFTWARE															
		5. 01-3220-0-1110-1000-4300-000-000-00000											38.60	N			N
		PORTABLE VOICE AMP W/HEADSET															
		6. 01-3220-0-1110-1000-4300-000-000-00000											122.16	N			N
		12 HDMI CORD CORDS															
		7. 01-3220-0-1110-1000-4300-000-000-00000											347.40	N			N
		PORTABLE VOICE AMP W/HEADSET															
		8. 01-3220-0-1110-1000-4300-000-000-00000											19.23	Y	9511	7.250%	1.39
		CHROMEBOOK KEY REPLACEMENT															
		9. 01-3220-0-0000-8100-4300-000-000-00000											289.53	N			N
		3 HAND WASHING STATIONS															
		10. 01-3220-0-1110-1000-4300-000-000-00000											139.41	N			N
		32 IN STANDING DESK CONVERTER															
		11. 01-3220-0-1110-1000-4300-000-000-00000											99.75	N			N
		2 LCD CHROME SCREEN/1 LED															
		12. 01-3220-0-1110-1000-4300-000-000-00000											310.66	N			N
		ART SUPPLIES															
		13. 01-3220-0-1110-1000-4300-000-000-00000											25.72	N			N
		2 ULTRA SLIM DATA USB HUB															
		14. 01-3220-0-1110-1000-4300-000-000-00000											1,825.80	N			N
		MOBILE HOTSPOTS															

Pay Voucher Transactions
 Date: 10/12/2020 - 12/02/2020
 PV#: 000000 ~ 999999

PV NO	Vendor/Addr	Name	LN	Fd Res	Y	Goal	Func	Obj	Sit	BdR	Tax ID	Inv Date	Entered PV amount	UT	UT-Obj	Paid UT-Rate	Batch UT-Amount	Description
000106	(CONTINUED)																	
		15. 01-3220-0-1110-1000-4300-000-000000											1,158.30	N				N
		MOBILE HOTSPOTS																
		16. 01-3220-0-0000-8100-4300-000-000000											40.63	N				N
		SCHOOL SAFETY SUPPLIES																
		17. 01-3220-0-0000-8100-4300-000-000000											20.31	N				N
		SCHOOL SAFETY SUPPLIES																
		18. 01-3220-0-0000-8100-4300-000-000000											42.89	N				N
		SCHOOL SAFETY SUPPLIES																
		19. 01-3220-0-0000-8100-4300-000-000000											30.44	N				N
		SCHOOL SAFETY SUPPLIES																
		Total amount										4,731.12 *				1.39 *		
000136	000593/00	US BANK										11/03/2020	11/05/2020			11/10/2020	19	
		1. 01-3220-0-0000-8100-4300-000-000000											1,699.91	N				N
		10- Folding Picnic Tables																
		2. 01-3220-0-1110-1000-4300-000-000000											70.63	N				N
		PE Supplies																
		3. 01-0000-0-0000-8100-5990-000-000000											11.65	N				N
		Postage- Mailed Student Files																
		4. 01-3220-0-1110-1000-4300-000-000000											85.78	N				N
		2 Bluetooth Earpiece/Mic.																
		5. 01-3220-0-0000-8100-4300-000-000000											139.41	N				N
		Safety Site Supplies																
		6. 01-3220-0-1110-1000-4300-000-000000											375.18	N				N
		PE Supplies																
		7. 13-5310-0-0000-3700-4700-000-000000											161.83	N				N
		Cafeteria Food																
		8. 13-5310-0-0000-3700-4300-000-000000											43.30	N				N
		Cafeteria Supplies																
		Total amount										2,587.69 *				0.00 *		
000163	000500/00	VOLTAGE SPECIALISTS										11/18/2020	11/19/2020			12/02/2020	23	
		204425558																
		1. 01-0000-0-0000-8100-5890-000-000000											328.00	N				Y
		ANNUAL MONITORING 2020-21																
000101	000034/00	WASTE MANAGEMENT										10/12/2020	10/12/2020			10/14/2020	15	
		1. 01-0000-0-0000-8100-5520-000-000000											265.38	N				N
		SEPT 2020 GARBAGE																
000142	000034/00	WASTE MANAGEMENT										11/06/2020	11/06/2020			11/18/2020	21	

005 PLAZA SCHOOL DISTRICT
Pay Vouchers

Pay Voucher Transactions
Date: 10/12/2020 - 12/02/2020
PV#: 000000 ~ 999999

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PV NO	Vendor/Addr	Name	LN	Fd	Res	Y	Goal	Func	Obj	Sit	BdR	DD	Tax ID	Inv Date	Entered	UT	Obj	Paid	Batch	Description	UT-Rate	UT-Amount	1099

000142 (CONTINUED)

1. 01-0000-0-0000-8100-5520-000-0000-000000
October 2020 Garbage

340.56 N N

Grand total

74,499.02 *****

1.39 *****

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR 4620)

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5148 - Child Care and Development)
(cf. 6159 - Individualized Education Program)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Career Technical Education)
(cf. 6200 - Adult Education)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

UNIFORM COMPLAINT PROCEDURES (continued)

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent/Principal or designee, on a case-by-case basis.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent/Principal or designee shall initiate that process. The Superintendent/Principal or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference: (see next page)

UNIFORM COMPLAINT PROCEDURES (continued)*Legal Reference:*EDUCATION CODE

200-262.4 *Prohibition of discrimination*
 8200-8498 *Child care and development programs*
 8500-8538 *Adult basic education*
 18100-18203 *School libraries*
 32289 *School safety plan, uniform complaint procedure*
 35186 *Williams uniform complaint procedure*
 41500-41513 *Categorical education block grants*
 48985 *Notices in language other than English*
 49060-49079 *Student records*
 49490-49590 *Child nutrition programs*
 52160-52178 *Bilingual education programs*
 52300-52490 *Career-technical education*
 52500-52616.24 *Adult schools*
 52800-52870 *School-based coordinated programs*
 54000-54028 *Economic impact aid programs*
 54100-54145 *Miller-Unruh Basic Reading Act*
 54400-54425 *Compensatory education programs*
 54440-54445 *Migrant education*
 54460-54529 *Compensatory education programs*
 56000-56867 *Special education programs*
 59000-59300 *Special schools and centers*
 64000-64001 *Consolidated application process*

PENAL CODE

422.6 *Interference with constitutional right or privilege*

CODE OF REGULATIONS, TITLE 5

3080 *Application of section*
 4600-4687 *Uniform complaint procedures*
 4900-4965 *Nondiscrimination in elementary and secondary education programs*

UNITED STATES CODE, TITLE 20

6301-6577 *Title I basic programs*
 6601-6777 *Title II preparing and recruiting high quality teachers and principals*
 6801-6871 *Title III language instruction for limited English proficient and immigrant students*
 7101-7184 *Safe and Drug-Free Schools and Communities Act*
 7201-7283g *Title V promoting informed parental choice and innovative programs*
 7301-7372 *Title V rural and low-income school programs*

*Management Resources:*WEB SITES

CSBA: <http://www.csba.org>
 California Department of Education: <http://www.cde.ca.gov>
 U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>

EVALUATION/SUPERVISION

The Governing Board believes that regular and comprehensive evaluations can help instructional staff improve their teaching skills and raise students' levels of achievement. Evaluations also serve to hold staff accountable for their performance. The Superintendent/Principal or designee shall evaluate the performance of certificated staff members in accordance with law, and Board-adopted evaluation standards.

(cf. 4141/4241 - Collective Bargaining Agreement)

Objective standards from the National Board for Professional Teaching Standards and/or the California Standards for the Teaching Profession shall be reviewed and may be incorporated in district evaluation standards.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4140/4240 - Bargaining Units)

(cf. 4315.1 - Staff Evaluating Teachers)

Evaluation procedures may include observation of teacher performance in the classroom.

The Superintendent/Principal or designee shall ensure that evaluation ratings have uniform meaning throughout the district.

Evaluations shall be used to recognize the exemplary skills and accomplishments of staff and to identify areas needing improvement. When areas needing improvement are identified, the Board expects employees to accept responsibility for improving their performance. The Superintendent/Principal or designee shall assist employees in improving their performance and may require participation in appropriate programs. Staff members are encouraged to take initiative to request assistance as necessary to promote effective teaching.

(cf. 4131 - Staff Development)

(cf. 4139 - Peer Assistance and Review)

Legal Reference: (see next page)

EVALUATION/SUPERVISION (continued)

Legal Reference:

EDUCATION CODE

33039 *State guidelines for teacher evaluation procedures*

35171 *Availability of rules and regulations for evaluation of performance*

44500-44508 *Peer assistance and review program for teachers*

44660-44665 *Evaluation and assessment of performance of certificated employees (the Stull Act)*

GOVERNMENT CODE

3543.2 *Scope of representation*

UNITED STATES CODE, TITLE 20

6319 *Highly qualified teachers*

7801 *Definition of highly qualified teacher*

Management Resources:

CTC PUBLICATIONS

Standards for the Quality and Effectiveness for Beginning Teacher Support and Assessment Programs, 1997

California Standards for the Teaching Profession, 1997

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

National Board for Professional Teaching Standards: <http://www.nbpts.org>

Certificated Personnel

AR 4115(a)

EVALUATION/SUPERVISION

The Superintendent/Principal or designee shall print and make available to certificated employees written regulations related to the evaluation of their performance in their assigned duties. (Education Code 35171)

(cf. 4100 - Certificated Personnel)
(cf. 4141/4241 - Collective Bargaining Agreement)

Certificated staff shall receive information regarding the district's evaluation criteria and procedures upon employment with the district and whenever the criteria are revised.

(cf. 4112.21 - Interns)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4315.1 - Staff Evaluating Teachers)

Frequency of Evaluations

Each probationary certificated employee shall be evaluated at least once each school year. (Education Code 44664)

(cf. 4116 - Probationary/Permanent Status)

In addition, probationary teachers shall be formally observed and given constructive feedback at least once each semester and more often when necessary, as part of the evaluation process. Within ten school days of each formal observation, a conference shall be held between the evaluator and the probationary teacher.

The performance of each certificated employee with over two years service to Plaza district shall be evaluated and assessed on a continuing basis as follows: (Education Code 44664)

1. At least every other year
2. At least every five years if all of the following conditions are met:
 - a. The employee has been employed by the district at least 10 years.
 - b. The employee meets the qualifications of a highly qualified teacher as defined in 20 USC 7801 of the federal No Child Left Behind Act, if 20 USC 6319 requires that his/her position be filled by a highly qualified teacher.
 - c. The employee's previous evaluation rated him/her as meeting or exceeding standards.

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

EVALUATION/SUPERVISION (continued)

3. Annually, if the permanent employee has received an unsatisfactory evaluation until he/she receives a satisfactory evaluation or is separated from the district

(cf. 4117.4 - Dismissal)

Evaluation Criteria

The Superintendent/Principal or designee shall assess the performance of certificated instructional staff as it reasonably relates to the district's evaluation criteria for certificated personnel: (Education Code 44662)

1. The establishment and maintenance of a suitable learning environment within the scope of the employee's responsibilities
2. Professional Conduct

The evaluation of certificated employee performance shall not include the use of publishers' norms established by standardized tests. (Education Code 44662)

Noninstructional certificated employees shall be evaluated on their performance in fulfilling their defined job responsibilities. (Education Code 44662)

Evaluation Results

Certificated instructional employees shall receive a written copy of their evaluation no later than 30 days before the last scheduled school day of the school year in which the evaluation takes place. Before the last scheduled school day of the school year, the employee and the evaluator shall meet to discuss the evaluation. (Education Code 44663)

Noninstructional certificated staff members employed on a 12-month basis shall receive a copy of their evaluation no later than June 30 of the year in which the evaluation takes place. Before July 30, the employee and the evaluator shall meet to discuss the evaluation. (Education Code 44663)

Instructional and noninstructional certificated employees shall have the right to respond in writing to their evaluation. This response shall become a permanent attachment to the employee's personnel file. (Education Code 44663)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Evaluations shall include recommendations, if necessary, as to areas in need of improvement in the employee's performance. If an employee is not performing satisfactorily according to

EVALUATION/SUPERVISION (continued)

teaching standards approved by the Governing Board pursuant to Education Code 44662, the Superintendent/Principal or designee shall so notify the employee in writing and shall describe the unsatisfactory performance. The Superintendent/Principal or designee shall confer with the employee, make specific recommendations as to areas needing improvement, and endeavor to provide assistance to the employee in his/her performance. (Education Code 44664)

Any certificated employee who receives an unsatisfactory rating in the area of teaching methods or instruction shall participate in the district's peer assistance and review program. (Education Code 44662, 44664)

(cf. 4139 - Peer Assistance and Review)

The Superintendent/Principal or designee may require any certificated employee who receives an unsatisfactory rating in the area of teaching methods or instruction to participate in a program designed to improve appropriate areas of performance and to further student achievement and the district's instructional objectives. (Education Code 44664)

(cf. 4131 - Staff Development)

(cf. 4138 - Mentor Teachers)

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)

(cf. 4131 - Staff Development)

Legal Reference:

EDUCATION CODE

- 44466 Status of university interns*
- 44850.1 No tenure in administrative or supervisory position*
- 44885.5 Status of district interns*
- 44908 Complete year for probationary employees*
- 44911-44913 Service not computed in eligibility for permanent status*
- 44915 Classification of probationary employees*
- 44917-44921 Status of substitute or temporary employees*
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)*
- 44929.21 Districts of 250 ADA or more*
- 44929.23 Districts with less than 250 ADA*
- 44929.28 Employment by another district*
- 44930-44988 Resignations, dismissals and leaves of absence, especially:*
- 44948.2 Election to use provisions of Section 44948.3*
- 44948.3 Dismissal of probationary employees*

Certificated Personnel

AR 4116(a)

PROBATIONARY/PERMANENT STATUS

Permanent Status (Districts of 250 ADA or More)

A probationary teacher who has been employed by the district in a position or positions requiring certification for two complete consecutive school years and is then rehired for the next succeeding school year shall become a permanent employee at the beginning of the third year. (Education Code 44929.21)

Permanent Status (Districts with Less than 250 ADA)

Permanent status shall not be granted to certificated district employees. (Education Code 44929.23)

(cf. 4115 - Evaluation/Supervision)

(cf. 4117.4 - Dismissal)

(cf. 4117.6 - Decision Not to Rehire)

(cf. 4121 - Temporary/Substitute Personnel)

Permanency Achieved in Other Districts

A person who has achieved permanent status as a certificated employee in another school district may be employed by the Board as a permanent certificated employee. (Education Code 44929.28)

Interns

A person employed as a district or university intern shall be classified as a probationary employee. Following completion of the internship, if he/she is reelected by the district to serve in a position requiring certification qualifications for the next succeeding school year, he/she shall continue to be classified as a probationary employee during that year. (Education Code 44466, 44885.5)

(cf. 4112.21 - Interns)

PROBATIONARY/PERMANENT STATUS (continued)

A person who has completed an internship and at least one complete school year in a position requiring certification qualifications within the district shall be granted permanent status when he/she is reelected for the next succeeding school year to a position requiring certification qualifications. (Education Code 44466, 44885.5)

STAFF DEVELOPMENT

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants district flexibility in "Tier 3" categorical programs. The Plaza Elementary School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The Superintendent/Principal or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

(cf. 6111 - School Calendar)

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Mastery of discipline-based knowledge, including academic content in the core curriculum and academic standards

(cf. 6011 - Academic Standards)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6142.3 - Civic Education)

(cf. 6142.5 - Environmental Education)

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6142.7 - Physical Education)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

2. Use of effective, subject-specific teaching methods, strategies, and skills
3. Use of technologies to enhance instruction

(cf. 0440 - District Technology Plan)

4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, gifted and talented students, and at-risk students

STAFF DEVELOPMENT (continued)

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)
(cf. 4112.23 - Special Education Staff)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At-Risk Students)
(cf. 6141.5 - Advanced Placement)
(cf. 6171 - Title I Programs)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)

5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

(cf. 6178 - Career Technical Education)

6. Knowledge of strategies that enable parents/guardians to participate fully and effectively in their children's education

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, and discipline, including conflict resolution and intolerance and hatred prevention

(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5145.9 - Hate-Motivated Behavior)

8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

9. Ability to interpret and use data and assessment results to guide instruction

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6162.5 - Student Assessment)

10. Knowledge of topics related to student health, safety, and welfare

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.5 - Sex Offender Notification)
(cf. 5030 - Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.63 - Steroids)

STAFF DEVELOPMENT (continued)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.52 - Suicide Prevention)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

11. Knowledge of topics related to employee health, safety, and security

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 4158/4258/4358 - Employee Security)

The Superintendent/Principal or designee may, in conjunction with individual teachers and interns, develop an individualized program of professional growth which contributes to competence, performance, and effectiveness in teaching and classroom assignments and, as necessary, assists them in meeting state or federal requirements to be fully qualified for their positions.

(cf. 4112.2 - Certification)
(cf. 4112.21 - Interns)
(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)
(cf. 4131.1 - Beginning Teacher Support/Induction)
(cf. 4138 - Mentor Teachers)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4115 - Evaluation/Supervision)
(cf. 4139 - Peer Assistance and Review)

The Superintendent/Principal or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district priorities for student achievement, school improvement objectives, and school plans.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 0520.4 - Quality Education Investment Schools)

STAFF DEVELOPMENT (continued)

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

The Superintendent/Principal or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's/Principal's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement.

(cf. 0500 - Accountability)

Legal Reference: (see next page)

STAFF DEVELOPMENT (continued)

Legal Reference:

EDUCATION CODE

41520-41522 Teacher Credentialing Block Grant, including beginning teacher support
41530-41533 Professional Development Block Grant
44032 Travel expense payment
44259.5 Standards for teacher preparation
44277 Professional growth programs for individual teachers
44279.1-44279.7 Beginning Teacher Support and Assessment Program
44325-44328 District interns
44450-44468 University internship program
44560-44562 Certificated Staff Mentoring Program
44570-44578 Inservice training, secondary education
44580-44591 Inservice training, elementary teachers
44630-44643 Professional Development and Program Improvement Act of 1968
44700-44705 Classroom teacher instructional improvement program
44735 Teaching as a Priority Block Grant; teacher recruitment and retention in high-priority schools
45028 Salary schedule and exceptions
48980 Notification of parents/guardians: schedule of minimum days
52055.600-52055.662 High Priority Schools Grant Program
56240-56245 Staff development; service to persons with disabilities
99200-99206 Subject matter projects
99220-99227 California Professional Development Institutes
99230-99242 Mathematics and Reading Professional Development Program
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
44579-44579.6 Instructional Time and Staff Development Reform Program

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

CODE OF REGULATIONS, TITLE 5

11980-11985.6 Mathematics and Reading Professional Development Program
13025-13044 Professional development and program improvement

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers
6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

State Board of Education Guidelines and Criteria for Approval of Training Providers, March 2008

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Standards for the Teaching Profession, 1997

WEB SITES

Beginning Teacher Support and Assessment: <http://www.btsa.ca.gov>
California Commission on Teacher Credentialing: <http://www.ctc.ca.gov>
California Department of Education, Professional Development: <http://www.cde.ca.gov/pd>
California Subject Matter Projects: <http://csmpp.ucop.edu>

PLAZA ELEMENTARY SCHOOL DISTRICT CALENDAR 2021-22

DRAFT

August

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			14

September

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29*	30	20

October

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				16

November

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18*	19*
22	23	24	25	26
29	30			16

December

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
				13

January

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				20

February

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				15

March

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*	31	23

April










M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				16

May

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			21

June

M	T	W	Th	F
		1	2	3
6	7**	8**	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	6

-  School Begins
-  School Ends
-  Legal Holiday
- * Minimum Day (out at 12:45)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Contract Work Day
-  Teacher Inservice Day
-  Graduation 6/7/2022
- ** Minimum Day (out @ 11:30)

SUBSTITUTE TEACHER PAY RATES

Capay Joint Union	\$150.00
Glenn County Office of Education	\$115.00
Hamilton Unified School District	\$120.00
Lake School	\$120.00
Orland Joint Unified	\$165.00
Plaza School	\$100.00
Princeton Joint Unified	\$125.00
Stony Creek Joint Unified	\$110.00
Walden Academy	\$120.00
Willows Unified	\$100.00

PLAZA ELEMENTARY SCHOOL DISTRICT

1st Interim Report 2020-21

Background

- Represents District financial condition through October 31, 2020
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

Comparison

Budget Adoption

Summary	Unrest./Restrict.
Beginning Fd. Bal.	1,409,209
LCFF	1,702,736
Federal	37,321
State	46,600
Local	134,775
Tf's In Fund 20	36,604
Total Revenues	1,958,036
Expenditures	(1,863,861)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 35	(40,000)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(13,512)
	(Include in Expenditures)
+/- Rev./Exp.	(21,737)
Ending Fd. Balance	1,387,472

1st Interim

Summary	Unrest./Restrict.
Beginning Fd. Bal.	1,409,209
LCFF	1,858,477
Federal	145,017
State	81,795
Local	119,275
Tf's In Fund 20	36,604
Tf's In Fund 35	179,354
Total Revenues	2,420,522
Expenditures	(1,944,061)
Tf's Out Fund 40	(16,700)
Tf's Out Fund 20	(45,700)
Tf's Out Fund 13	(20,727)
	(Include in Expenditures)
+/- Rev./Exp.	393,334
Ending Fd. Balance	1,802,543

10% → 3% COLA
 LLMF
 LL Genf
 Local - SPARK + CASH
 Sept 11
 No Bond Refund
 No Variation

Multiyear Projections

	1 st Interim 2020/2021	Projections 2021/2022	Projections 2022/2023
Beginning Fd. Bal.	1,409,209	1,802,543	1,906,261
LCFF	1,858,477	1,841,151	1,803,807
Federal	145,017	14,286	14,286
State	81,795	47,164	47,164
Local	119,275	127,275	127,275
Tf's In Fund 20	36,604	14,868	0
Tf's In Fund 35	179,354	0	0
Total Revenues	2,420,522	2,044,744	1,992,532
Expenditures	(1,944,061)	Step 6 - 8 (1,880,599)	- 8 (1,947,914)
Tf's Out Fund 40	(16,700)	0	0
Tf's Out Fund 20	(45,700)	(45,700)	(28,727)
Tf's Out Fund 13	(20,727)	(14,727)	(15,000)
	(Include in Expenditures)	(Include in Expenditures)	(Include in Expenditures)
+/- Rev./Exp.	393,334	103,718	891
Ending Fd. Balance	1,802,543	1,906,261	1,907,152

Other District Funds

<u>Fund</u>	<u>Name</u>	<u>Balance</u>
20	Post Employment Benefits	\$313,473
35	School Facilities	\$135,858
40	Capital Projects	\$1,218
73	Mr. K Scholarship <i>Change name to</i>	\$235

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Plaza Elementary School District

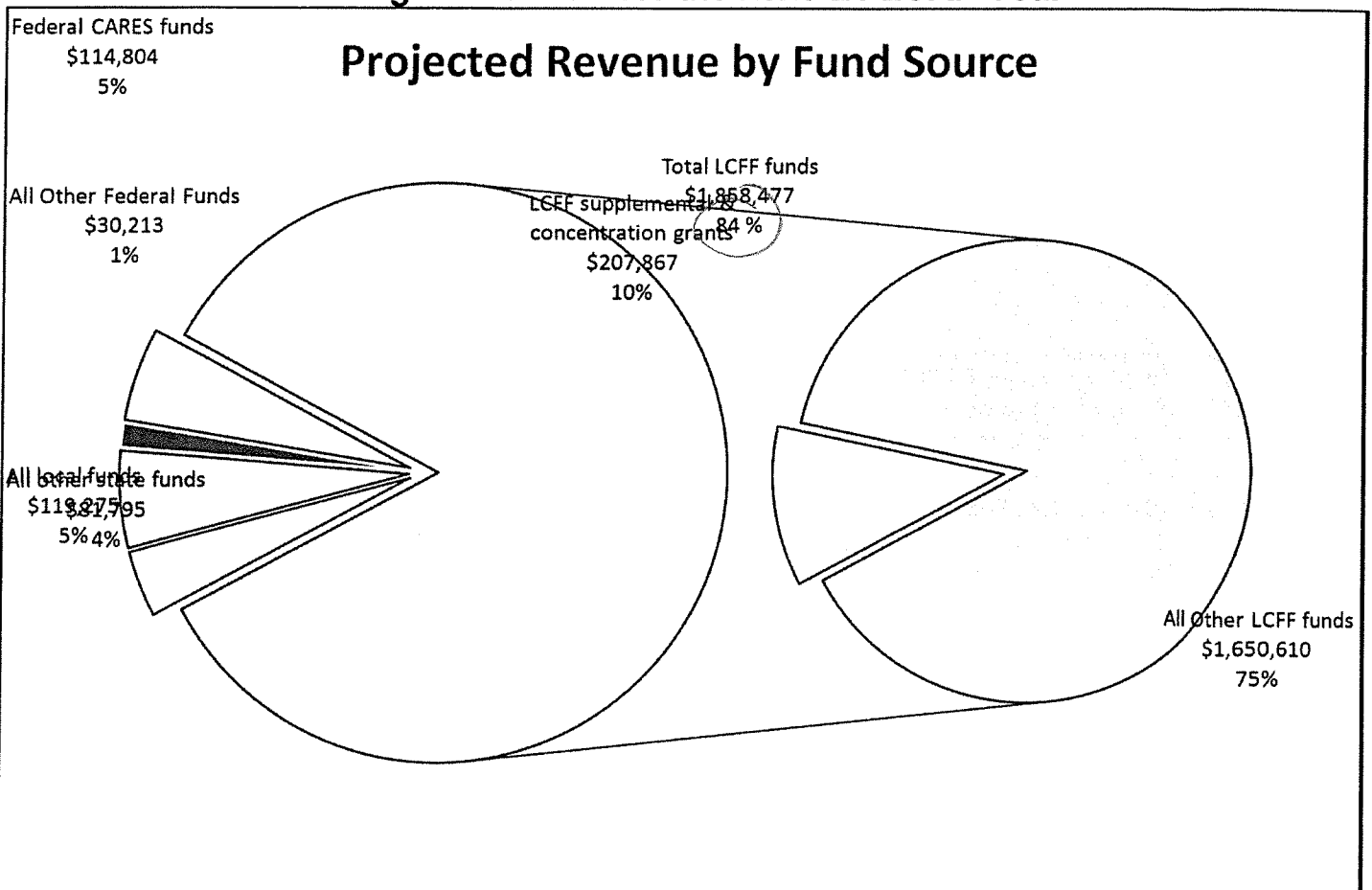
CDS Code: 11626386007504

School Year: 2020-2021

LEA contact information: Patrick Conklin, Superintendent/Principal

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2020-21 LCAP Year

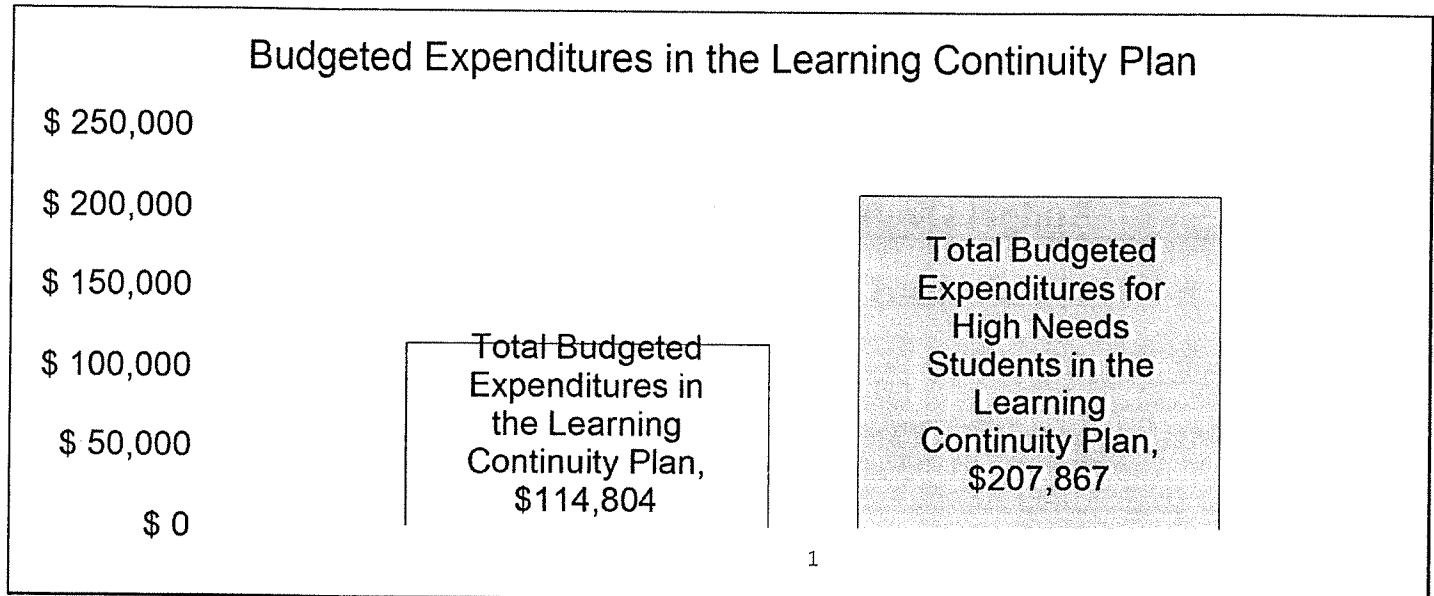


This chart shows the total general purpose revenue Plaza Elementary School District expects to receive in the coming year from all sources.

The total revenue projected for Plaza Elementary School District is \$2,204,564, of which \$1,858,477 is Local Control Funding Formula (LCFF), \$81,795 is other state funds, \$119,275 is local funds, and \$145,017 is federal funds. Of the \$145,017 in federal funds, \$114,804 are federal CARES Act funds. Of the \$1,858,477 in LCFF Funds, \$207,867 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020–21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much Plaza Elementary School District plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

Plaza Elementary School District plans to spend \$1,944,061 for the 2020-21 school year. Of that amount, \$114,804 is tied to actions/services in the Learning Continuity Plan and \$1,829,257 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

The budgeted expenditures that are not included in the LCAP will be used for the following:

Recruiting, employing, and retaining highly qualified certificated and classified staff

Providing standards-aligned instructional materials and professional development

Providing a broad course of study covering all required academic subjects that support college and career readiness

Providing a comprehensive, research-based English Language Development (ELD) program; Special Education services; and alternative educational opportunities

Providing opportunities for exploration and participation in athletics, visual and performing arts (VAPA), clubs, and more to build school connectedness

Providing parents/guardians opportunities for meaningful engagement

Maintaining basic operating services (i.e., facilities, transportation, and technology infrastructure)

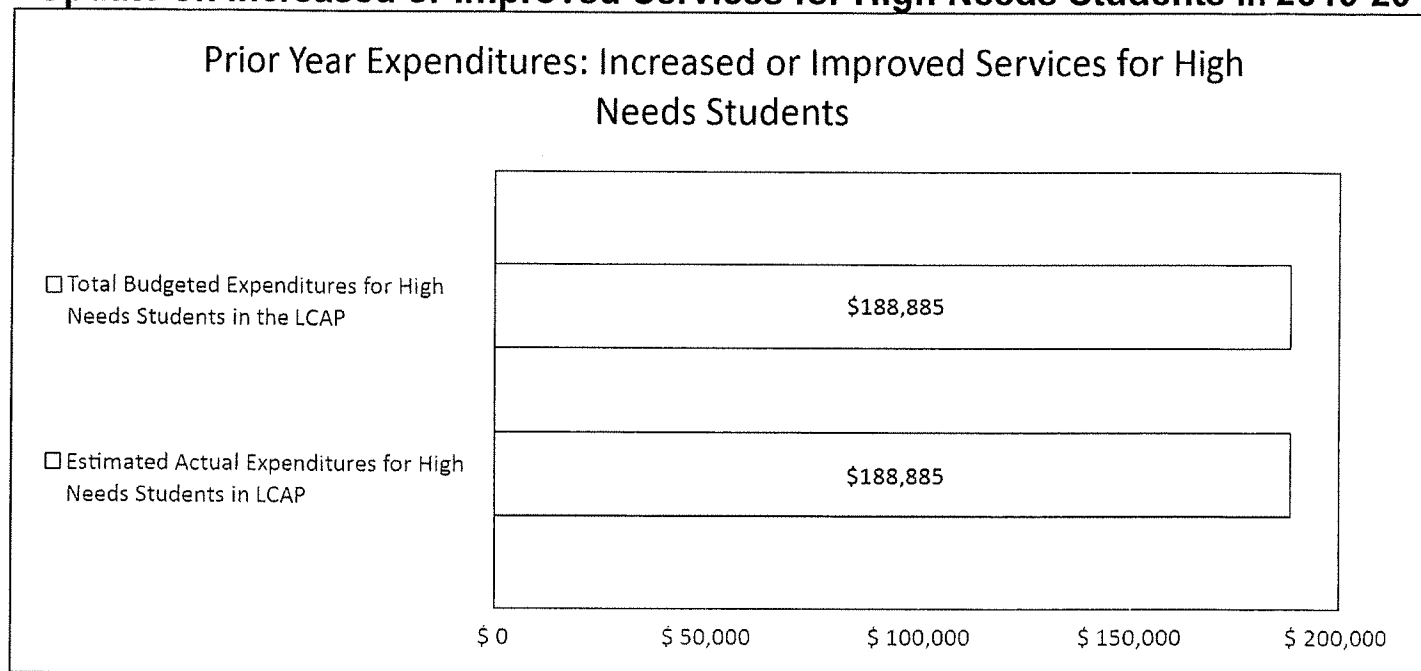
Providing Educational Services, Human Resources, and Business Services

**Increased or Improved Services for High Needs Students in the
Learning Continuity Plan for the 2020-2021 School Year**

In 2020-21, Plaza Elementary School District is projecting it will receive \$207,867 based on the enrollment of foster youth, English learner, and low-income students. Plaza Elementary School District must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. Plaza Elementary School District plans to spend \$207,867 towards meeting this requirement, as described in the Learning Continuity Plan.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2019-20



This chart compares what Plaza Elementary School District budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what Plaza Elementary School District actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-20, Plaza Elementary School District's LCAP budgeted \$188,885 for planned actions to increase or improve services for high needs students. Plaza Elementary School District actually spent \$188,885 for actions to increase or improve services for high needs students in 2019-20.